#### **BDO ONLINE: Enroll Merchant**

To enroll a merchant via **BDO Mobile App**, please follow the procedure below:





#### STEP 2

Set up your user ID and password



#### STEP 3

After logging in, click "More" button found at the bottom right of the "My Accounts" screen

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Hello there,

Your last log in was on March 22, 2020, & you have 0 failed log in attempts.

- i Security Management
   iii Withdraw
   iii Deposit
   iii Prepaid Mobile Reload
- E♀ Cash Card Reload
- Credit Card Services
- ៅ Checkbook Reorder
- Stop Payment Order
- Enrollment Services
  - **R** Profile Management

#### **STEP 4**

Choose "Enrollment Services"



Choose "Enroll Company/Biller"

#### STEP 6

Fill out the following information:

- a. Choose or Type Miriam College Foundation Inc.- QC as the Company/Biller
- b. Key in the "Subscriber Number" which is the 14-digit Payment Reference No. Indicated in the Billing Invoice or Letter of Acceptance
- c. Type the Student Applicant Name under the "Subscriber Name"
- d. Type the preferred name for this Biller under the "Preferred Nickname"
- e. Proceed with the enrollment by clicking "Continue"





MIRIAM COLLEGE FOUNDATION, INC Kalpunan Road Loyda Heights Cauzon City, 1108, Philippines NON VAT TIN No. 005-720-5173-0000

#### Higher Education

# SY 2021-2022 1ST SEM CYCLE 1 BILLING INVOICE APPLICATION NO. - A02-2122-001863 RAYMENT REFERENCE NO. : 20210200186323 APPLICANT NAME : 20210200186323 APPLICANT NAME : 20210200186323 Application Fee : P600.00\*\*\*\*\* Application Fee : SIX HUNDRED PESOS ONLY\*\*\*\*\*



#### STEP 7

## After checking that all the details are correct, click "Continue"



Reference No. MA\_00-20200323-060188

Company/Biller MIRIAM COLLEGE FOUNDATION INC - QC

Product Type MIRIAM COLLEGE FOUNDATION INC - QC

Payment Channel

Subscriber Number 2016100140

Subscriber Name Maria Dela Cruz

Preferred Nickname

Tuition Maria

ENROLL ANOTHER COMPANY/BILLER					
			000		
MY ACCOUNTS	SEND MONEY	PAY BILLS	MORE		

A confirmation page will appear after a successful bills payment enrollment transaction. This will serve as the proof of your enrollment.

### **BDO MOBILE APP: Bills Payment**

To pay a merchant via BDO Mobile App, please follow the procedure below:

	BDC	i
STEP 1 Login to your account using the BDO	S User ID	2
Mobile App	Password	
	LOGIN	
	ENROLL NOW	NEED HELP?
	HOME QUICK BALANCE OTP CENERATOR	
MY ACCOUNTS		

STEP 2

From the "My Account" screen, click "Pay Bills" button



Choose "Pay Bills" under the "Pay Bills Using Deposit Account" tab

		BILLS PA	YMENT	
<	Pay Bills using	Deposit A	ccount	
<	Pay Bills	F		>
	Edit/Cancel Paym	nent	<b>`</b>	>
	View Payment St	atus		>
	Pay Bills using	Credit Car	d	
	Charge on Dema	nd		>
	Auto Charge Arra	ngement		>
	View Enrolled Au	to Charge Ac	count	>
	Via QR			>
	View QR Transactions			>
				000
	MY ACCOUNTS	SEND MONEY	PAY BILLS	MORE



#### STEP 4

Fill out the following information:

- a. Choose Miriam College Foundation Inc. QC under the "Pay this Company/Biller"
- b. Type the amount to be paid under "Amount"
- c. Indicate the nature of the payment under Remarks (e.g. Application Fee or Reservation Fee,)
- d. Click "Continue"



Company/Biller MIRIAM COLLEGE FOUNDATION INC -QC2016100140 (Tuition Maria)

From Account ...4532 (Minnie)

Amount PHP 1.00

Remarks payment of tuition fee

Subscriber Name Maria Dela Cruz

Subscriber Number

Transaction Type Immediate

	CANCEL	K
		/
Payment Date 03/24/2020		

CONFIRM

#### **STEP 5**

After checking all the details are correct, click "Confirm"



PAY BILLS

000

MORE

Reference No. MA\_BP-20200324-741039

Payee MIRIAM COLLEGE FOUNDATION INC -QC2016100140 (Tuition Maria)

1

SEND MONEY

From Account ...453

Amount PHP 1.00

Remarks payment of tuition fee

Subscriber Name Maria Dela Cruz

Transaction Type Immediate

Payment Date 03/24/2020

MY ACCOUNTS

#### **STEP 6**

A confirmation page will appear after a successful bills payment transaction. This will serve as the proof of your payment.

Please forward the confirmation page to <u>mctreasury@mc.edu.ph</u> **AND** 

beuregistrar@mc.edu.ph (for Basic Education Unit)

<u>coll-admission@mc.edu.ph</u> (for Higher Education Unit)

with the subject heading APPLICATION FEE\_NAME OF STUDENT\_GRADE/YEAR LEVEL or RESERVATION FEE\_NAME OF STUDENT\_GRADE/YEAR LEVEL