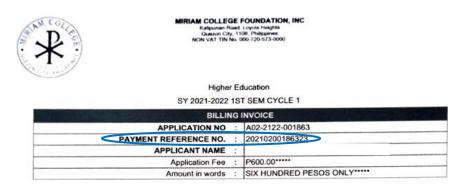# PAYMENT THRU BPI BILLS PAYMENT FACILITY

Over the Counter Bills Payment at any BPI Branch

1.   Bring a copy of the Billing Invoice/Letter of Acceptance and go to the BPI Express Assist (BEA) Machine

MIRIAM COLLEGE FOUNDATION, INC
Katipunan Road, Loyola Heights
Quezon City, 1108, Philippines
NON VAT TIN No. 000-720-573-0000

Higher Education
SY 2021-2022 1ST SEM CYCLE 1

BILLING INVOICE		
APPLICATION NO	:	A02-2122-001863
PAYMENT REFERENCE NO.	:	20210200186323
APPLICANT NAME	:	
Application Fee	:	P600.00*****
Amount in words	:	SIX HUNDRED PESOS ONLY*****

2.   Choose "Bills Payment", select "Other Merchants" then for the Reference Number, enter the 14-digits Payment Reference No.

3.   Choose mode of payment (cash/check) and enter the AMOUNT to be paid based on the Billing Invoice or Letter of Acceptance. (Note: For check payment, please make the check payable to "**MIRIAM COLLEGE FOUNDATION INC**." and write down the following details at the back of the check: Student Applicant Name, Payment Reference No., contact number of the issuer of the check)

4.   If the details displayed are correct, choose "NEXT", If not, click "CANCEL".

5.   If single transaction, choose "NO". For multiple transactions, choose "YES".

6.   Then the queue number will be displayed and printed.

7.   Wait for your number to be called or to be flashed on the board.

8.   Inform the teller that the biller you would like to pay is "Miriam College Foundation Inc." and write the complete name of the student applicant at the back of the queue number

9.   Give the payment to the teller and get the validated deposit slip as proof of payment. Make sure that it bears the correct spelling of the Student Applicant Name and 14-digits Payment Reference No.

10.   A CLEAR copy of the deposit slip showing the date and the complete payment details should be sent via email to mctreasury@mc.edu.ph **AND**
           beuregistrar@mc.edu.ph (for Basic Education Unit)
           coll-admission@mc.edu.ph (for Higher Education Unit)
with the subject heading **APPLICATION FEE_NAME OF STUDENT_GRADE/YEAR LEVEL or RESERVATION FEE_NAME OF STUDENT _GRADE/YEAR LEVEL**