



GLOBAL RELATIONS AND PARTNERSHIPS OFFICE

Katipunan Avenue, Loyola Heights, Quezon City, 1108 Philippines
 +63 2 8930-MCQC (6272) local 1210 / 2026 • grpo-ga@mc-knoller.edu.ph • www.mc.edu.ph

FINANCIAL AID APPLICATION FORM

SY ___ - ___ 1st Semester 2nd Semester

To be filled out by Registrar and Admissions Office Staff: Admissions Score or GWA: _____ CQPA: _____ Signature over Printed Name: _____

Type of Application:

New

For Renewal

Request to Upgrade

**Please submit this form together with all the requirements in soft copies.
 As a strict rule, only submissions with complete documents will be processed.*

STUDENT'S INFORMATION

Name (Last, Given, Middle)
City Address
Provincial Address

Attach photo here

Contact Details

Landline	Mobile	E-mail Address
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Year and Program (Major) this coming semester	
Last School Attended	Address of Last School Attended
Previous Scholarship Grants Received	Coverage of Scholarship Grants
Scholarships currently Applied for (<i>in addition to this</i>)	College Educational Plan (<i>e.g. Phil-Am, Insular, etc.</i>)

Family Background

	Father's Information	Mother's Information
Name		
Age		
Mobile Number or Landline		
Email Address		
Occupation		
Company Business Name and Address		
Office Phone Number		
Monthly Salary		
Other Benefits		
Previous Occupation and Inclusive Dates		
Reason for Leaving		
Amount of Separation Pay or Benefit Received		
Part-time job (if any)		

Marital Status of Parents: Living together Separated Widowed Others _____

If parents are separated, student is living with: _____



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Siblings

Name	Age	Marital Status	Name of School/ Company/Business	Occupation (student, working, business owner)	Tuition Fee/ Earnings per month

Total Number of Siblings: _____ Number of Siblings who are Employed: _____ Number of Siblings who are Studying: _____

Do you have a sibling with medical or special needs? (If yes, please specify the diagnosis): _____

ASSETS

HOUSE AND LOT / CONDOMINIUM UNIT	▶ Lot area: _____ ▶ Floor area: _____ <input type="checkbox"/> Fully paid <input type="checkbox"/> On amortization at PhP _____ per month	Is the property shared with relatives? <input type="checkbox"/> Yes. Specify relationship: _____ <input type="checkbox"/> No
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LOT / LAND	▶ Lot area: _____ ▶ Location: _____ <input type="checkbox"/> Fully paid <input type="checkbox"/> On amortization at PhP _____ per month
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VEHICLE / CAR / MOTORCYCLE ▶ No. of Units: _____	▶ Year: _____ ▶ Make: _____ ▶ Model: _____ ▶ Year: _____ ▶ Make: _____ ▶ Model: _____	<input type="checkbox"/> Fully paid <input type="checkbox"/> On amortization at PhP _____ per month <input type="checkbox"/> Fully paid <input type="checkbox"/> On amortization at PhP _____ per month
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APPLIANCES	<input type="checkbox"/> Refrigerator	▶ No. of Units: _____ ▶ Brand: _____ ▶ Year acquired: _____
	<input type="checkbox"/> Microwave	▶ No. of Units: _____ ▶ Brand: _____ ▶ Year acquired: _____
	<input type="checkbox"/> Computer/Laptop	▶ No. of Units: _____ ▶ Brand: _____ ▶ Year acquired: _____
	<input type="checkbox"/> Airconditioner	▶ No. of Units: _____ ▶ Brand: _____ ▶ Year acquired: _____
	<input type="checkbox"/> Television	▶ No. of Units: _____ ▶ Brand: _____ ▶ Year acquired: _____
	<input type="checkbox"/> Entertainment and Gaming Devices (iPad/tablet, PlayStation, etc.)	▶ No. of Units: _____ ▶ Brand: _____ ▶ Year acquired: _____

CELLULAR PHONE	▶ No. of Units: _____ ▶ Brand / Model: _____
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Please declare below personal possessions or other items of value in your household:

Items	Description

FAMILY INCOME

Source of Income	Average per Month
Amount of Parents/Guardian/s Combined Income	
Mother	
Father	
Parents' Part-time Job/s	
Sibling/s	
Grandparent/s (include pension if applicable)	
Benefactor/s – person who helps in sustaining the students' education (please state name and relation)	
▶	
Other Relatives who help with the household expenses (please state name and relation)	
▶	
Family Business (please specify name and nature of business)	
▶	
Other income from rent, services, products, etc. (as lessor, tutor, sales agent, consultant, etc.)	
▶	

List of Persons Dependent on the Family's Income

Name	Age	Marital Status	Relation to applicant

HOUSEHOLD EXPENSES

Expense items	Average cost per month
House Rent	
Electricity	
Water	
Telephone (landline) / Internet	
Prepaid data	
Cable TV	
Subscriptions (newspaper, magazine, e-books, etc.)	
Other Subscriptions (Netflix, Disney, HBO, etc.)	
Food/ Grocery	
Medicines/ Medical Bills	
Education – Tuition Fee, Uniform, Books, (including all the siblings who are studying)	
Other expenses:	
TOTAL:	



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For first time applicants: List down the required information for the past two (2) years.

For renewing applicants: List down the required information for the previous year.

Honors, Awards, Recognitions	Year and Award-Giving Body
Membership in Organizations	Position
Community Involvement	Type of Participation

To be filled out by parents/guardians:

1. What immediate financial problems motivated you to apply for the scholarship? (Supporting documents are required: employment records, medical records, etc.)

2. If scholarship cannot be granted this year, what would be your course of action in relation to your daughter's education?

3. If scholarship is granted, what support can you give to your daughter to maintain her scholarship with all its requirements?

To be filled out by the incoming First Year Student:

State the reasons for applying in Miriam College

Identify three (3) other schools (in order of preference) you consider applying to:	Identify top three (3) preferred programs in MC:



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REFERENCES

List down two references that the office can contact

Name	Relation to applicant	Contact Number

I hereby certify that the information indicated herein is accurate, complete, and given in good faith to the best of my knowledge. I understand and agree that any misrepresentation or inaccuracy may be grounds for my disqualification in the scholarships and aid program and/or grounds for legal actions against me by Miriam College.

Signature over Printed Name of Applicant/Student and Date

Signature over Printed Name of Parent or Guardian and Date



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PLEASE SUBMIT THE ACCOMPLISHED FORM TOGETHER WITH THE FOLLOWING DOCUMENTS:

- Letter of intent written by the applicant addressed to the Institutional Scholarship Committee
- Letter of intent written by the parents/legal guardian of the applicant addressed to Institutional Scholarship Committee
- Photocopy of the most recent Income Tax Return for employed parents/siblings (original copy to be presented)
- Original BIR certification and affidavit (non-ITR filer) for unemployed parents
- Affidavit of Solo Parent, if child of a solo parent
- Photocopy of the following utility bills for the past two months (original copy to be presented)
 - Electricity
 - Water
 - Telephone / Internet (Wi-Fi)
 - Medical Bills (if applicable)
- Original Copy of pay slip for the past two months of employed parents/sibling/s
- Proof of income for self-employed parents/sibling/s (e.g. sales documents, certifications)
- Photocopy of Credit Card Statement/s for two months (original copy to be presented)
- Photocopy of Bankbook/s or Bank Statement (original copy to be presented) Remittance Slip (if applicable)
- Copy of Grades
 - For incoming First Year students – Photocopy of Grade 11 report card from the Registrar's Office
 - For 2nd to 4th Year students – Photocopy of recent Grades
- Sketch from Miriam College to your house (no Google map; please attach in a separate sheet)
 - Gate color
 - Establishments
 - Landmarks
- Photos of your house (façade, dining room, living room, kitchen, bedroom, toilet & bath)
 - Other documents that may support claims and declarations (e.g. medical certification, hospital bills, official receipts of medicines or medical treatments)

Send soft copies via email to: heu_scholarships@mc.edu.ph

Please compile the requirements in one pdf, following the sequences of the documents above.

Please make sure to include in the subject the name of the scholarship you are applying for and your surname.
(Sample format: FA Scholarship Application – Dela Cruz)

Reminders:

- 1. Scholarship Applicants should first apply to Miriam College Higher Education Unit and pay for the admissions application fee.**
 - 2. This application will not be processed if the documents and the payment for admissions application fee are not complete.**
 - 3. The Global Relations and Partnerships Office may request the submission of hard copies of necessary documents.**
 - 4. Only complete applications sent before the deadline will proceed to the next steps:**
- Initial screening of documents submitted for shortlisting of applicants
 - Initial interview with shortlisted applicants
 - House visit
 - Deliberation of Unit Scholarship Committee for further shortlisting of qualified applicants
 - Presentation to the Institutional Scholarship Committee
 - Follow-up interview (as needed)
 - Final list of recommended scholars
 - Preparation and signing of Memorandum of Agreement
 - Orientation of scholars



DATA PRIVACY ACKNOWLEDGEMENT FORM

I hereby agree and consent that Miriam College Global Relations and Partnerships Office (GRPO) may collect, use, disclose, and process my/our personal information provided in this form and/or otherwise provided by me for the purpose of scholarship application.

I acknowledge that my/our personal data may/will be disclosed by Miriam College to all parties concerned such as the parents and/or guardians, HEU Scholarship Committee, Institutional Scholarship Committee, HEU administrators, Academic Support Coordinator, and benefactors who may be contracted for the completion of the application process.

By signing below, I hereby acknowledge that I have read and understood the terms as provided in the Miriam College Data Privacy Policy for Scholarship Application.

Furthermore, I agree and give my full consent to the implementation of the said policy.

Signature over Printed Name of Applicant/Student and Date

Signature over Printed Name of Parent or Guardian and Date