# PAYMENT THRU BDO DEPOSIT REFERENCE FACILITY

**Over the Counter Deposit Reference Facility at any BDO Branch**

1.  Get a copy of BDO Deposit Slip

2.  Fill-out the necessary details under Deposits – For Account with Deposit Reference Facility:
    Account Name        : Miriam College Foundation Inc.
    Account Number    : SA#003570-0072-05
    Payor's Name        : Student Name
    Reference Number  : **33111018200370**



3.  Choose mode of payment (cash/check) and write the AMOUNT to be paid based on the Billing Invoice/Letter of Acceptance. (Note: For check payment, please make the check payable to "**MIRIAM COLLEGE  FOUNDATION INC**." and write down the following details at the back of the check: Student Name, Reference No. 33111018200370, contact number of the issuer of the check)

4.  Give the payment to the teller and get the validated deposit slip as proof of payment.
    Make sure that it bears the correct spelling of the Student Name and the Reference
    No. **33111018200370**

5.  A CLEAR copy of the deposit slip showing the date and the complete payment details should be sent via email to llc@mc.edu.ph  with the subject heading **COURSE NAME_NAME OF STUDENT**